

Apple Creek Elementary
VACATION REQUEST FORM

I am requesting permission for my child/ren

_____ to be absent on the
date/s of _____ for the reason of:

- Family Trip/1 Week Vacation (request must be made 2 week in advance)
- One Day Hunting Trip
- Specific reason to be arranged between parent and principal (explain):

Parent's Signature _____ Date _____

DO NOT WRITE BELOW THIS LINE

OFFICE RESPONSE TO ABOVE REQUEST

Dear Parent,

- I am granting permission for your child/ren to be absent on the above dates
- Please call me to discuss the request at 330-698-3111.

Comments: _____

Principal's Signature _____ Date _____